
CASRO Meeting Minutes

Present:

Michael Mares, Pueblo P.D., President
Craig Mansanares, Longmont P.D., Past President
Graham Fowler, Longmont P.D., Treasurer
Wendy Willett, Arvada P.D., Secretary
Landon Balding, Mesa County S.O., Western Rep.
Ingrid McDonald, CO Springs P.D., Southern Rep.
Janelle Krueger, Educational Advisor

Absent:

Stacey Collis, Lakewood P.D., Vice President
Tony Sanchez, Ft. Collins P.D., Northern Rep.
Kelli Scherer, Arvada P.D., Metro Rep.

Above are the names of the CASRO executive board members for the 2002 calendar year.

Introductions were made at 10:20 am. Ingrid McDonald was introduced to the board as the new rep for the Southern region.

Secretary's Report

Minutes from the last meeting were reviewed.

L. Balding made one slight correction noting that if music was used at the state conference it was not CASRO's responsibility to obtain permission to use it rather the Village at Breckenridge (the venue) was responsible.

M. Mares made a motion to approve the minutes.

J. Krueger seconded the motion.

All approved.

Treasurer's Report

G. Fowler – Account Balance \$9,897.71

The following checks had been written:

\$49 CASRO meeting
\$276 renew mail box
\$46.92 City of Arvada-mailing newsletter
\$30.50 USI Laminate (Business Card)
\$124.10 M. Mares postage for brochures

G. Fowler stated that he has not yet received a bill from the Webmaster. He also added that he has received some checks that he has not yet deposited. He stated that there still seems to be some confusion among the membership re: fees for the conference and CASRO membership.

I.McDonald made a motion to accept the treasurer's report.

W. Willett seconded the motion.

All approved.

Educational Advisor's Report

J. Krueger said she was invited to attend the School Attorney's Conference in Keystone, "No Child Left Behind" to talk about the role of the SRO. She stated she was only given 60 minutes for this. She stated that she would invite them to attend the CASRO conference but they would have to pay the non-member fee. She said she planned on bringing a conference brochure up to the meeting.

Discussion regarding Kate Battan's presentation ended in agreement that only conference participants (who had paid the entire conference fee) and school administrators who were accompanied by their SRO would be allowed to attend.

Training Report

N. Koehler, currently heading up the training committee, was not present. However, M. Mares stated that he had been in contact with N. Koehler and all was set for the conference with the exception of confirmation of key note speaker K. Salazar, Surgeon General. All the round table slots have been filled by presenters.

(Since this meeting Salazar has been confirmed.)

There are no more training meetings scheduled. Confirmations are going to be handled by phone, e-mail and conventional mail.

Discussion re: obtaining door prizes and other donations. Also a count was taken by G. Fowler as to which board members need "CASRO" shirts. He will order the shirts.

Area Reports-

K. Scherer, Metro, Absent

T. Sanchez, North, Absent

Ingrid McDonald, South, Requested clarification on her area and a membership list. G. Fowler will update the membership list and send it to her and the other area reps and secretary.

L. Balding, West –Stated that the last meeting they had there were only 5 in attendance. Some had attended the SAFE SHCOOLS, SAFE COMMUNITIES conference in Broomfield and they discussed it. Their next meeting will be at the CASRO conference in August.

Old Business-

The new website is www.casroinfo.com and is fully functional. The old website no longer comes up. Laura Van Buskirk volunteered to assist with the website if we need her.

Discussion regarding giving L. Van Buskirk some acknowledgement for the original website design, (tag line.) The new Webmaster has already changed it some. The new site has more current info on it now and is looking better. No decision was made as of yet regarding the tag line.

Re: 501(c)(3) status- W. Willett stated that we are moving forward. She contacted S. Dunivan who will take on the task of starting the paper work. Dunivan will update us on the progress at the meeting in August. Dunivan stated that he had not heard back from the CPA whose name had been given to him by G. Fowler. He stated that if he does not get a reply he will seek out his own CPA.

Discussion Re: Conference

Discussion re: Nan Koehler compensation for being the volunteer training coordinator for the conference. It was suggested that CASRO comp her lodging and since she is also receiving a presenter's stipend the board agreed to table the discussion of getting her any other kind of gift certificate until the August meeting.

J. Krueger made a motion to approve the comped lodging for N. Koehler.

M. Mares seconded the motion.

All approved.

Discussion re: the listing of conference hours on the participant's certificate.

An agenda for the conference board meeting as well as the family night (activities, door prizes, awards) is needed.

The board decided that the executive board meeting at the conference would be Monday August 5th at 10:00 am. J. Krueger stated that at this meeting inventory and key control needed to be discussed.

The board decided that the training committee meeting at the conference would be Monday August 5, at 2:00pm. Final prep for the conference will take place at this meeting. The executive board and area reps are requested to be in attendance at this meeting.

Early registration will be on Aug. 5 from 4:00pm-7:00pm and area reps are requested to be there for this also. It was suggested that all the members from a certain region were somehow identified by their area rep. W.Willett suggested that the area reps wear color-coded dots on their nametags so members from their region could recognize their rep.

Discussion re: the process for SRO/Administrator of the year awards. The board decided that the process would include people sending C. Mansanares a nomination in the form of a short essay.

Deadline for the nomination will be July 1, 2002 and the selection will take place July 2, 2002 by the board members who are able to participate in the process via e-mail. On Thursday August 8th, (Family Night,) the SRO of the year's family will be brought up to Breckenridge.

Discussion re: Election protocol needs to be overseen. M. Mares will appoint a member to organize and oversee this.

L. Balding made a motion to adjourn the meeting.

I. McDonald seconded the motion.

Meeting was adjourned.1: 31 pm *****