
CASRO Meeting Minutes

Present:

Michael Mares, Pueblo P.D., President

Craig Mansanares, Longmont P.D., Past President

Graham Fowler, Longmont P.D., Treasurer

Wendy Willett, Arvada P.D., Secretary

Landon Balding, Mesa County S.O., Western Rep.

Kelli Scherer, Arvada P.D., Metro Rep.

Tony Sanchez, Ft. Collins P.D., Northern Rep.

Absent:

Stacey Collis, Lakewood P.D., Vice President

Carl Higbee, Pueblo P.D., Southern Rep.

Janelle Krueger, Educational Advisor

Above are the names of the CASRO executive board members for the 2002 calendar year.

Introductions were made. M. Mares, 2002 President, welcomed the new executive board. M. Mares asked the executive board to proof read a letter of introduction he wrote to the membership. Some discussion was held about mailing out the letter with the first newsletter of the new year and also putting the letter on the web. Further discussion was held and it was suggested that a CASRO membership list be included in that same mailing. The apx date for the newsletter and this mailing is to be at the end of February.

Further discussion took place regarding the CASRO newsletter. The CASRO logo is to be included in the newsletter, which will be sent to W. Willett by C. Mansanares. (Mansanares will also send the membership list to Willett.) W. Willett asked area reps to request information and articles from the membership that could be included in the newsletter. Another suggestion was made that in the newsletter CASRO members should be reminded to invite their school administrators to the area trainings and to the CASRO State Conference.

Minutes from the Dec. 12, 2001 meeting could not be reviewed and/or approved at this time as a copy was not provided by T. VanBuskirk and the most recent update of the CASRO web page (Jan 4, 2002) did not include a copy of last month's meeting minutes.

Treasurer's Report: G. Fowler stated that the CASRO current balance is \$11,311.73. All the bills from the 2001 State Conference have been paid. G. Fowler stated that there were 5 new Boulder members. Also some discussion surrounded changing the membership form on the web so that a person seeking membership would have to print out the membership form off the web and send it in with their check.

Old News: G. Fowler stated that Laura Van Buskirk resigned as the webmaster for CASRO.

Discussion: Regarding the CASRO website- It needs to have current and changing information on it. An allowance needs to be discussed for the Webmaster as soon as possible. Discussion to pre-approve \$500 a year for a webmaster led into a discussion regarding the non-profit status of CASRO.

There currently is no information regarding the intern working on assisting CASRO in becoming a non-profit status 501(c)(3). C. Mansanares stated that a Littleton medical company has earmarked money (possibly as much as \$300,000 per year) for CASRO because SRO's do work that helps prevent medical problems in young people. The non-profit status is necessary for donations such as these.

L. Balding stated that the Dept of Education may reduce the SRO grant from \$5000 to \$4000.

L. Balding made a motion to pre-approve \$1200 to become a 501(c)(3). (\$500 for the application and \$700 for the c.p.a. or attorney labor.)

G. Fowler stated that he would check with an accountant and check on the situation involving the intern, as a courtesy.

W. Willett seconded the motion.

All approved the motion-none apposed.

Discussion regarding using caution not to overspend the CASRO budget. G. Fowler stated that the balance last year Jan. 19, 2001 was \$12,509.25. It was discussed that if the conference fee is \$175 and only 120 people register that will give us apx \$11,000 to spend.

T. Sanchez made a motion to approve \$500 for a webmaster, (set up and maintenance of the website for 1 year.) Plus the \$100 previously approved to set up the domain.

L. Balding seconded the motion.

G. Fowler proposed a friendly amendment to increase the amount to \$750 to design the website.

L. Balding changed the motion to approve \$750 for the webmaster.

C. Mansanares stated he would approach a webmaster in Longmont regarding the CASRO website.

T. Sanchez seconded the motion.

G. Fowler stated that he would contact a webmaster who is writing up a bid for CASRO. Fowler said he would ask him to change the name of the website also.

TRAINING COMMITTEE REPORT: C. Mansanares stated that there was a vote on the table to have the CASRO conference the week of August 5-9 rather than the last week in July. He said the 10-mile room at The Village at Breckenridge would be available then. This has already been approved by e-mail votes. The next conference training meeting is Jan. 24, 2002 at 3:00pm at the Lakewood P.D.

Discussion was held regarding future money going to scholarships provided by CASRO.

Longmont will get assistance from P.D. employees with conference nametags, I.D.'s and memberships.

It was decided to keep the round table format at the conference.

If there are any concerns or suggestions regarding training contact Janelle Krueger.

AREA REPS REPORT

METRO AREA: K. Scherer mentioned Steve Dunivan's proposal to the CASRO board asking for a clarification. C. Mansanares said that Dunivan did not mention any specific monetary salary in his proposal to be CASRO's executive director. Mentioned in the proposal was a vehicle and health insurance. K. Scherer stated that she thought Dunivan's proposal is open to negotiation.

C. Mansanares said he feels the board needs to discuss all proposals, which have been made. He said he would be contacting Dunivan prior to the next board meeting in order to invite him to share his proposal with the board.

G. Fowler suggested to the board that when we become a non-profit 501(c)(3) and start bringing in money then perhaps we will need or be able to afford an executive director at that time. He feels that at this time with only 100+ members it is too much money for our organization.

C. Mansanares stated CASRO might be interested in a proposal that will generate immediate revenue for CASRO.

Next, K. Scherer discussed training tapes available through Jeffco School Libraries that can assist SRO's with classroom procedures. Discussion took place regarding Safe and Drug Free Schools being involved with law enforcement and school report cards and being interested in assisting with training.

Brief discussion took place regarding SRO's activity logs among various agencies-many different methods are utilized.

K. Scherer stated that she was going to attempt to meet with various SRO's in the metro area and wanted to boost CASRO membership. She is planning to bring membership forms with her on her visits.

K. Scherer is also working on a newsletter for the metro area SRO's.

C. Mansanares requested that K. Scherer give him a list of officers/schools and supervisors that she has contact with so he can update the SRO list that is being compiled.

WESTERN AREA: L. Balding stated that on Jan. 14th the area SRO's met. They are working on a grant to reduce underage drinking called "Build a Generation."

Fruita is going to pay for 20 officers to attend Project Alert (drug/alc prevention) training.

The Western area reviewed the CASRO information re: 501©(3) status, conference costs, the website issue and the dept of education funding to provide a guest speaker for training. L. Balding stated that he felt a person such as Bernard James, expert on school law from Pepperdine University, would make an excellent speaker for a CASRO training.

NORTHERN AREA: Tony Sanchez said Loveland was trying to get involved in CASRO again.

The Northern area is hosting a BASIC and ADVANCED class for SRO's through Corbin and Associates Inc. (Sanchez said hopefully they will also have a supervisor's class as well.)

Area SRO's were in the CSU homecoming parade.

T. Sanchez talked about the Student Police Academy in Ft. Collins. (The Denver program was their model.) Students get to drive patrol cars, shoot-don't shoot with paint ball guns, etc. It has been very successful so far.

SOUTHERN AREA: C. Higbee was not present. Currently he is not an SRO, but information from M. Mares is that he would like to continue being the Southern Rep. C. Mansanares said the by-laws need to be checked concerning this as well as the number of executive board meetings an area rep needs to attend to maintain his/her position.

C. Mansanares stated that he will give a copy of the by-laws to M. Mares in order that he can review the procedure on how to replace an area representative if necessary.

FURTHER DISCUSSION ITEMS: T. Sanchez made a suggestion for a hospitality room at the CASRO conference for the CASE conference attendees in order to get more administrators to attend part of the CASRO conference.

G. Fowler made a motion to renew the CASRO P.O. Box.

T. Sanchez seconded the motion.

All approved-none apposed.

Meeting adjourned.