

CASRO BOARD MEETING
Denver PD – District 1
05-02-08

1. **Come to order** – 1040 hours
2. **List members present:** Rebecca Johnson, Jason Blanscet, Lanissa Blevens, Michelle Leschinsky, Janelle Krueger, John Pacheco, Ken Balltrip, Alan Baccarella, Ingrid McDonald (filling in for Mike Jahner, who has resigned due to change in assignment)
3. **Tentative future meeting dates:** June 16, 2008 – 0900 – 1500: Fort Collins Marriott; July 6, 2008 – 1300: Fort Collins Marriott
4. **Financial Update:** Michelle Leschinsky, treasurer
Account Balance: \$21,889.02

Bills Paid to Date? \$250.00 – graphology class

Bohemian Grant Update: any day we will know the results (May)

CASRO member and conference registration counts: 68 paid conference; 7 pending conference registrations; 114 paid memberships

Room night count (go over contract numbers too): 156 total

Jason Blanscet made a motion to cover the lodging of those board members whose departments will not allow them to lodge due to budgetary/distance limitations on travel. This motion was seconded by Alan Baccarella.

- Discussion was held about pro's/con's of this motion.
- Motion passed unanimously – Ken Balltrip and Michelle Leschinsky abstained.

5. **PRESIDENT:** Rebecca Johnson
 - Northglenn PD has requested scholarship monies for 3 SRO's to attend the 2008 conference.
 - No one else has requested to be awarded these monies this year or the past few years and the money is available this year.
 - Thoughts on the request? These officers have been regular attendees at conference and regular members of CASRO.
 - Motion made by Rebecca Johnson to cover conference expenses from the CASRO scholarship fund for three Northglenn Police Officers. John Pacheco seconded this motion.
 - * Discussion held – need to establish a separate scholarship fund.

* Vote was unanimous to cover conference expenses for three Northglenn Police Officers.

- Rebecca will notify Northglenn PD in writing of the decision.
- Co-Southern Vacancy: Mike Jahner e-mailed his resignation as of April 22, 2008. The need to replace this Southern Rep has arisen .
- Ingrid McDonald has expressed interest in this position and has received permission from her supervisor to fulfill the vacancy until the next election (conference). Ken Balltrip also submitted a candidate, Jason Wilfong – Alamosa PD. Based upon the impending conference and Ingrid McDonald’s extensive experience with the conference, a motion was made by Rebecca Johnson to accept her as the co-southern rep.
 - Discussion
 - Motion to appoint Ingrid McDonald as the co-southern representative was made by Rebecca Johnson. Seconded by Jason Blanscet.
 - Motion unanimously passed to appoint Ingrid McDonald as co-southern representative.
 - Ingrid McDonald from this point on in the meeting will have voting rights.
 - Third Quarterly Meeting
 - Flyer has been e mailed to Sandell to post to web.
 - Press Release. What is the game plan this year with this so it is not overlooked?
 - Rebecca and Lanissa will work on this together

6. PAST PRESIDENT: Craig (Not present)

- How are we going to “advertise” at the conference and facilitate the college credits?
- Anything else?

7. SECRETARY: Lanissa Blevens

- Tri Fold mailing went out – only one came back
- What supplies are needed
- Clear holder clips
- Certificate paper – Michelle will email for presenters
- Decorations – Hotel has these available.

8. REGIONAL REPRESENTATIVE REPORTS:

- **Northern:** Ken Balltrip
 - Is working on getting gift for registration, possibly a portfolio
 - Rebecca Johnson made a motion to approve \$800 for Ken Balltrip to order/purchase portfolios (about 150, if possible).
 - Jason Blanscet seconded this motion.

- Discussion was held on purchasing/developing a challenge coin instead of portfolios.
- This will be voted on by email after a quote is received.
- Ken Balltrip found out the challenge coins could be developed for \$3.92 – minimum 300 – zinc alloy coin color.
- Alan Baccarella made a motion to purchase both coins and portfolios. Portfolios would be given as a registration gift, coins would be sold at a price to be determined.
- This will be voted on by email after a quote is received.
- He has some nominations for life-saving awards which he will send to Michelle Leschinsky.
- **Co-Metro:** Ted/Juan
 - Nothing new
- **Western Slope:** Tim Leon (Not Present)
 - He is thinking about hosting the 4th quarterly training – and is still researching training topics. He will send his ideas to Rebecca Johnson and the training committee (Ted Bathauer and Ken Balltrip)
 - He has been getting our emails and asked that we keep sending them to him – he will reply from now on out.
 - Tim said he can make a meeting in mid-late June if we schedule one, and he will be at the Marriott on Sunday morning July 6 to help out with anything we need. He said he would like to help out a lot during the conference.
- **Co-Southern:** Alan Baccarella
 - Election materials are completed and ready on a zip drive. A portion will be printed prior to conference. The remainder will need to be completed after nominations are received at the conference.

9. EDUCATIONAL ADVISOR: Janelle Krueger

- Supervisor track on Monday morning of conference (July 7, 2008) – free of charge.
- List Serve – Rebecca Johnson will be able to generate messages utilizing the list serve. If a recipient reply's (even if they "reply to all") their reply will only go to the author of the message.
- Address for list serve is: casromembers@web.cde.state.co.us
- Discussion was held about who should maintain the list serve or distribution list.

10. CONFERENCE ITEMS/MARRIOTT: Michelle Leschinsky

- Final Conference Agenda completed! Note: was sent to Sandell to post this past week and to the membership list serve.
- Re the DJ: We originally approved \$250 to pay him. He will host for FREE if we instead cover his hotel room that night.

- Jason made a motion to cover the price of a hotel room and the price of a BBQ meal for DJ Dave Dibbern “DJ TidalWave.” Seconded by Ingrid McDonald. Passed unanimously.
- Evening shuttle –Monday – July 7, 2008; Wednesday – July 9, 2008; Thursday – July 10, 2008 from 1730 – 2300; every hour
- Marriott creating the door/class signs
- AV Needs: we supply equipment we get AV person @\$25.00/hour to assist – or do we pay money to have Marriott cover the entire cost of AV prices? Table to next meeting.
- Total conference costs: \$21,000.00 (based on 150 attendees). Ken Balltrip made a motion to approve the budget as read by Michelle Leschinsky. Rebecca Johnson seconded this motion. All were in favor and the motion passed unanimously.
- Kinzco wants to make and sell CASRO conference shirts @ vendor times. They are renting two booths already. If they use the CASRO logo, they would be asked to donate 15 shirts for giveaways or possibly as a thank you to the conference committee members.
- Award nominations:
- Tuesday night – BBQ may be covered by CASRO for recipients (kids).

11. OTHER/ANYTHING ELSE?

- Please report information on awards as soon as possible so they can be printed.
- Key chains/Business card holders - Rebecca Johnson presented to have these printed with CASRO logo. These would be sold at a profit of about \$5.00 each to go towards the scholarship fund.
- Alan Baccarella made a motion to purchase 15 of the key chains and 15 of the card holders to sell at CASRO conference. Ingrid McDonald seconded this motion. This motion passed unanimously.
- Ingrid McDonald made a motion to approve the meeting notes. Ken Balltrip seconded this motion. The motion passed unanimously.

MEETING ADJOURNED AT APPROXIMATELY 1415 HOURS.